



Wellbeing Practitioner Job Description

Job Title:	Wellbeing Practitioner
Contract Type:	Short Term – Fixed Term Contracts
Reports to:	Director of Therapeutic Services
Rate of Pay:	£14.58 per hour

Job Overview:

Primary Wellbeing C.I.C is looking for friendly, enthusiastic and playful Wellbeing Practitioners to support the delivery of early intervention services to primary/secondary schools, private clients and other associated organisations across Nottinghamshire. Successful applicants will be warm, welcoming and consistent with the ability to remain flexible to meet the need of the referrals made to Primary Wellbeing C.I.C.

This role will involve delivery of 1-1 non-directive play to children and young people who are struggling with their mental health and emotional wellbeing. Specialist services for children's mental health are in high demand and the level of need varies, so Primary Wellbeing is looking for applicants who can demonstrate a range of skills and/or experience working with vulnerable children, young people and their families.

Responsibilities and Duties:

- Wellbeing practitioners will be responsible for delivering emotional and psychological wellbeing sessions on a 1:1 basis to primary aged children following the training received
- Operate within a range of settings, including schools, as required by the referral
- To plan, set up and clear away all resources required for each session and adhere to relevant health and safety processes.
- Maintain clear, concise and confidential records of therapeutic process and record them using the IT portal provided.
- Demonstrate ability to communicate effectively with a range of audiences
- Deliver service in line with lone working, safeguarding and GDPR processes
- Undertake new and refresher training relevant to the role. This may be provided by Primary Wellbeing C.I.C or externally sourced.
- Source and attend external clinical supervision – contributions negotiable
- Maintain regular contact with the Director of Therapeutic Services to discuss and address any concerns.

Management Structure:

Primary Wellbeing C.I.C has a team of three directors. The directors co-founded Primary Wellbeing C.I.C in March 2023. Two of these directors are employed to develop and deliver the service.

Danielle Metcalf – Director of Strategic Services

Martine Wheeldon – Director of Therapeutic Services

This role will predominantly report to the Director of Therapeutic Services, however, any safeguarding referrals will be managed by the Director of Strategic Services as the Safeguarding Lead. Primary Wellbeing C.I.C is a new service and will remain flexible to the needs of the community. There will be potential for new experiences and an opportunity to influence the direction of travel for the organisation.

	Essential	Desirable
Qualifications/Training		
Minimum level 3 in childcare/education/youth work or other relevant subject	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Any other parenting, attachment, developmental trauma or bereavement training and/or qualifications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Experience/knowledge		
Experience working with children and/or young people in a group or 1-1 setting	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Experience working within a school environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Experience working alone under your own initiative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Experience working with children with complex needs	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Knowledge of the impact of trauma on brain development and educational attainment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Working knowledge of safeguarding and the legal obligations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Working knowledge of health and safety and risk assessments	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Personal Qualities		
Strong communication skills with a range of audiences including professionals, families, children and other stakeholders	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Proficient in the use of a computer including email, Microsoft office software, virtual meetings and online recording platforms	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A working knowledge of confidential spaces and confidentiality when working with children	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Willing to undertake training as required by Primary Wellbeing C.I.C	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Consistent and reliable so as to maintain continuity for the children referred to Primary Wellbeing C.I.C	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Flexible	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Full, clean drivers' licence and use of own vehicle	<input checked="" type="checkbox"/>	<input type="checkbox"/>

All successful applicants will be subject to an enhanced DBS check and two suitable references.

If you are interested in the role, please complete our online application form. This can be found on our website at www.primarywellbeing.uk/job-vacancies/

If you have any further questions about the role or this process, please contact Danielle Metcalf, danielle.metcalf@primarywellbeing.uk

Please note, CVs will not be accepted.

***All applicants will be assessed for suitability for the role using Primary Wellbeing C.I.C Safer Recruitment Policy. This includes all successful applicants agreeing to an enhanced DBS check and attendance of training provided to new starters*

***Any applicants who require additional support accessing our application process or subsequent interviews, please contact danielle.metcalf@primarywellbeing.uk*